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This Motion is for the consideration of (Governing Board or Members)	Members
Date of the General Meeting at which you wish the Motion to be discussed	Virtual Voting Window, to be held November 2016
This Motion is made on behalf of	Governing Board and Secretary General

<p>Motion</p> <p>It is moved that the following points be approved by the Members and included in the CISV International Rules of Procedure for Member Meetings and Voting:</p> <ol style="list-style-type: none"> 1. That there be one organized virtual discussion and voting window for Member motion voting each. 2. That the timing of the virtual discussion and voting window be from approximately late-March through July every non-Global Conference year. 3. That in Global Conference years, motions are presented through the same virtual discussion window (beginning approximately late March), but motion voting takes place in person at the Global Conference Members meeting. 4. That the procedure and timeframe described below become accepted practice by Members and the Governing Board, while recognizing that motions can be put forth by Members or the Board at any time.
<p>PROCESS</p> <p>With the long lead time for virtual discussion, timing of Board elections, and concern of voting fatigue for Members, one annual virtual voting window may be more effective (as suggested by the Americas region). The one planned virtual discussion and voting window would last 4 - 4.5 months. In non-Global Conference years, voting would also be virtual. In Global Conference years, because the Global Conference Members' meeting is an in-person meeting, amendments could be taken from the floor and voting would be in-person. In other words, in Conference years we would keep the same annual discussion timeline but replace the virtual voting window by the Members' meeting.</p> <p>Remember that according to our governing documents additional windows can be scheduled if needed for unexpected purposes, as long as they follow the law and our policies. However, we believe that these procedures will limit the need for additional virtual votes, while facilitating better discussion and greater engagement.</p>

ACTIONS AND TIMELINE	Approx. Duration	Number of days	Day	Example 2017 Dates
Draft motions due <ul style="list-style-type: none"> Any motion requiring a vote must be submitted as a draft motion to the Governing Board and Secretary General. <i>No motions accepted after this due date.</i> 	day zero			Mar-25
International Office staff <ul style="list-style-type: none"> formats and uploads motions prepares and sends notice to Members 	1 week	6	1- 6	Mar 26 - 31
Discussion period <ul style="list-style-type: none"> Online forums activated Motion author facilitates discussion and answers questions Discussion in Regional meetings, when possible 	6.4 weeks	45	7-51	Apr 01 - May 15
Author review <ul style="list-style-type: none"> Time for authors of motions to make any changes (authors have complete discretion over whether to make changes) NOTE: In virtual voting, amendments cannot legally be taken “from the floor” as in an in-person meeting, so the final motion submitted must be voted on as-is 	2.3 weeks	16	52-67	May 16 - 31
Final motions due <ul style="list-style-type: none"> Final motions due to the Governing Board and Secretary General along with a “red-lined version”, (shows changes made to the original) 	1 day	1	68	June 01
Final preparation <ul style="list-style-type: none"> IO Staff formats and uploads motions and red-lined version (Members can see changes made by the author following the discussion period) <p>If two or more motions conflict (i.e. the approval of both would create conflicting policies), the Board would facilitate either:</p> <ul style="list-style-type: none"> A conversation with the motion authors to try to come to consensus A process that would allow for voting to not create conflicting results 	1 month	30	68-97	Jun 01 - 30
Voting Window for Non-Global Conference Years <ul style="list-style-type: none"> IO Staff will send notice to Members and open the voting process Voting window open for the month of July <p>In non-Global Conference years this voting window will overlap with Governing Board elections. Although Elections have their own procedures and voting system, Members will be able to consider and vote on both motions and Board candidates at some point during this window.</p> <p>In Global Conference Years, voting will take place at the General Meeting held during the Conference.</p>	1 month	31	98-128	Jul 01 - 31

Rationale for Motion and Expected Benefit to CISV if the Motion is Passed**BACKGROUND**

The Governing Board was asked by the Members to clarify:

- What matters Members decide
- How motions get into voting windows
- How amendments to motions are made virtually
- How discussion on proposed motions takes place

The Board's Governance Team compiled a presentation of legal requirements and restrictions, discussion questions and potential options, and then facilitated a Member discussion at all three 2016 regional meetings. The feedback formed the basis of these procedural recommendations, approved by the Board at its June meeting, and thus this motion to the Members.

For reference, as outlined in our governing documents:

- Members can ask the Board to consider an item at any time; Board must acknowledge within two weeks and consider in a timely manner
- Items requiring a decision or approval of the Members (for details and majorities required, please look at the Articles of Association):
 - Membership criteria change
 - New international fee or penalty
 - Increase any fee or penalty by more than the greater of either 3% or the IMF Aggregate Inflation Index
 - Annual budget reducing reserves to fewer than six months annual operating costs
 - Permanent cessation, addition, or change to the duration and size of an international educational program
 - Complaints procedure, relating to or made by Members
 - Approve broad strategic and financial priorities of any Strategic Plan developed by the International Board
 - Change the mission, purpose, vision, goals, objects, values, name, logo, or tagline
 - Amend the Memorandum and Articles of Association or the Principles of Membership and Association and the Terms of Reference for the Governing Board (internal documents)
 - Dissolution of CISV International

OVERVIEW

Although Members and the Board have the right to request a vote outside of any official virtual voting windows, the Board was asked to consider ways to encourage Member participation and informed decision making. The Board and Members of CISV International are asked to agree to the following goals and procedures in good faith and for regular business, recognizing that they are designed to help us work better and more effectively. These procedures can be changed by agreement of the Members.

GOALS

The goals of these procedures are:

1. To create a clear, consistent process for Members to present motions, discuss the content of the motions, and vote virtually when outside of an in-person meeting.
2. To set voting window dates three years in advance in order to align with regional meetings when possible.
3. To have the Governing Board follow the same process when presenting motions to Members, thus also enabling discussion and informed participation.

How would this be implemented? Please complete the expected costs in terms of financial and human resources for the next 3 years (as needed)

Year	Main Actions	Who would be responsible	Expected time it would take	Expected budget
2017	Publish, communicate, and implement above procedures and timeline	Governing Board, Members, IO Staff	To take place over 5 - 6 months	No incremental budget required

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